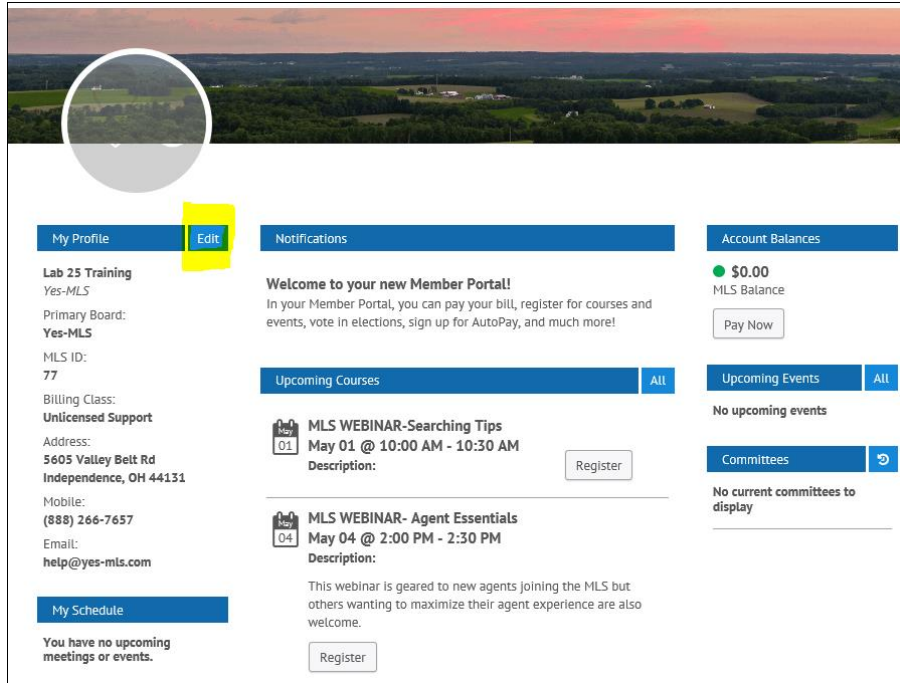


Tip Sheet: Change Profile Information

To change agent profile information (e.g. email address, phone number), you will need to do the following:

1. Go to www.mlsnow.com, and click **Login** and enter your Member ID and password.
2. At the Member Portal screen, click **Edit**.



3. Enter or change your profile information. When you are done, click the green **Update** button at the bottom of the screen.

Note: There will be a short delay for the system to process and update this information in all places.

